

CHARLOTTE COUNTY TOURIST DEVELOPMENT TAX RETURN

LOCAL OPTION TAX RETURN

TAX PERIOD: Month ____ Year ____

DUE BY THE 20TH OF NEXT MONTH:

ACCOUNT # _____

SEE BELOW FOR INSTRUCTIONS

RENTAL LOCATION:

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1. Gross Rental Receipts	
2. Exempt Rental Receipts	
3. Taxable Rental Receipts	
4. Total Tax Collected (5%)	
5. Less-Collection Allowance	
6. Plus Delinquent Penalty	
7. Plus Delinquent Interest	
8. Total Amount Due	

MAKE CHECK PAYABLE TO: CHARLOTTE COUNTY TAX COLLECTOR
18500 MURDOCK CIR
PORT CHARLOTTE, FL 33948
(941) 743-1350
www.cctaxcol.com

SIGNATURE REQUIRED _____

Customer Copy

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THIS RETURN IS SUBJECT TO AUDIT BY THE CHARLOTTE COUNTY CLERK OF COURT

INSTRUCTIONS TO COMPLETE RETURN

1. GROSS RENTAL RECEIPTS: Enter the total amount of rental dollars for the reporting period.
 2. EXEMPT RENTAL RECEIPTS: Enter any exempt rentals authorized by Florida law.
 3. TAXABLE RENTAL RECEIPTS: Enter amount of taxable rental dollars [line 1 minus (-) line 2]
 4. TOTAL TAX COLLECTED: Enter the total Tourist Development Tax collected.
 5. LESS – COLLECTION ALLOWANCE: Enter 2.5% of the first \$1,200 in the taxes due (line 4) if this return is Postmarked by the date indicated on the front of this return but not more than \$ 30.00
 6. PENALTY: If delinquent, enter 10% of the amount of line 4 for each month of delinquency with a minimum of \$50.00 per month.
 7. INTEREST: Delinquent interest rate varies. Please call 941-743-1350 for instructions.
 8. TOTAL AMOUNT DUE: Enter total amount due with return [line 4 minus (-) line 5 or plus (+) line 6 and line 7]
- *If you have any questions or need help filling out this form, do not hesitate to call 941-743-1350.

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